

CURRICULUM AND INSTRUCTION

Subjects for Curriculum: The core curriculum shall consist of courses in social studies, language arts, languages, the arts, mathematics, and science. In addition to curriculum in core subject areas, the curriculum for the schools within the District shall consist of certain areas which may be incorporated into the subject matter of existing classes or which may be taught as individual classes. These areas are health education, safety education, personal financial literacy education, physical education, drug, alcohol, and tobacco education, sex education, and Acquired Immune Deficiency Syndrome (AIDS) or Human Immune Virus (HIV) prevention education. The Superintendent or his designee shall make available all materials and curriculum to be used in the teaching of sex education for parental review as required by law.

Beginning with the 2015-16 school year, all students will be required to participate in training in cardiopulmonary resuscitation (CPR) and the awareness of the purpose of an automated external defibrillator. Students must receive this training at least once between ninth grade and graduation from high school. District may incorporate this instruction as a part of any course. A school administrator may waive this requirement for an eligible student with a disability. A student may also be excused from this requirement if a parent or guardian objects in writing. Students enrolled in physical education classes in grades nine through twelve may also receive instruction in Heimlich maneuver techniques.

Development and Revision of Curriculum: The Administration shall review, monitor, and develop effective, appropriate curriculum according to any applicable Administrative Regulations. The Superintendent may recommend changes to the curriculum to the Board for Board approval.

Evaluation of Curriculum and Educational Programs: The Superintendent shall select evaluative resources and develop regulations and procedures to evaluate the curriculum and other aspects of the educational program of each school within the District. Periodically, the Superintendent shall report to the Board on the progress that the District is making towards the attainment of its educational goals.

Course Description Guide: The Administration may prepare a course description guide which sets forth those courses which are to be offered during a particular school year.

Instructional Program: Instructional programs will be developed with a view toward maintaining a balanced curriculum which serves the general academic needs of all students and provides opportunities for individual students to develop specific talents and interests.

Supplemental Online Instruction: Students enrolled in the District have the opportunity to participate in supplemental online courses that comply with District's standard

curriculum. A student wishing to enroll in a supplemental online course should make a request to the building principal or other administrator. Providers of supplemental online courses must be approved by the District and must meet the criteria established by the State Board of Education. The Administration will then take steps to determine whether the course is educationally appropriate and make the course available to the student. If the Administration determines that a course is not educationally appropriate, the Administration shall immediately notify the Oklahoma State Department of Education of the reason for the denial, and will provide any correspondence of information received in support of the student taking the online course. The Administration shall notify the parents or guardians of the student of their right to appeal its determination. For the purposes of this policy, an appeal shall be limited to a review of the record by District's Board of Education. The record on appeal shall consist of the written statement of the parent, guardian, and/or student setting forth the reasons that the requested course is educationally appropriate, the written statement of the Administration setting forth the reasons that the requested course is inappropriate, and all documentation provided to the State Department of Education in accordance with this policy.

District will not limit a student's access to supplemental online courses, however students taking supplemental online courses from a remote location will be responsible for providing their own equipment and Internet access. District allows for the ongoing and continuous enrollment for supplemental online courses that are compliant with Oklahoma law, the rules promulgated by the State Board of Education, and Board policy. The District may impose limits on the amount that will be expended for supplemental online instruction in accordance with the rules promulgated by the Oklahoma State Board of Education. The District may limit the number of hours of supplemental online instruction for which it will pay in accordance with the rules promulgated by the Oklahoma State Board of Education.

Students who elect to enroll in supplemental online courses, regardless of when or where taken, are still required to complete the equivalent number of hours of instruction as regularly enrolled students in the District and must satisfy the same attendance requirements. District's standard grading scale and credits shall apply to all credits earned through supplemental online instruction. Each student enrolled in one or more supplemental online courses will participate in state assessments administered pursuant to state law.

Students may withdraw from supplemental online courses for up to fifteen (15) calendar days from the first day of a supplemental online course without academic penalty. A student who withdraws during this period is still obligated to complete the requisite number of course credits required by the District.

Textbooks and Instructional Materials: When appropriate, the Superintendent shall appoint a textbook committee which shall be organized in accordance with applicable law. Other instructional materials may be selected according to Administrative Regulation.

Library Materials: The District's library shall make available materials of sound literary quality and authority. The District does not promote censorship and will challenge efforts at censorship in order to maintain the District's responsibility to provide information which is educational and enlightening. Teachers and librarians may select library materials which provide various points of view on controversial subjects and which are intended to meet the needs and interests of the students. Proposed library materials will be examined to determine which materials meet the grade and interest level at which they are to be used. Proposed library materials will be considered in relation to the curriculum and to the personal interests of the students. Materials which contain incidents of sex or profanity shall not automatically be excluded. The Administration shall develop appropriate Regulations which address criteria for selection and guidelines for reconsideration of library materials.

The District will only accept gifts of books or other library materials which meet the same criteria as books or library materials which could be purchased by the District. Any donated books or library materials which are accepted shall become the property of the District.

Audio-Visual Materials: Teachers are encouraged to use audio-visual materials when appropriate and when related to instructional purposes. Audio-visual materials and videos should not be shown merely for entertainment purposes but may be shown in a classroom, instructional setting with the instructor in attendance to facilitate and discuss the educational purposes of the video. Commercial entertainment films having obvious educational value may be included when appropriate to the subject being studied. Commercial films that are unrated or rated PG or PG-13 shall not be shown to students in the District without advance written notice to the parents. Such notice shall contain an accurate description of the contents of the film. No films having a rating of R, N17, or X shall be shown to students at any school. It is recommended that teachers discuss the use of any audio-visual material which might be controversial or offensive with the principal prior to utilizing such material, and all outside media must be approved by the building principal prior to use in class.

Employee-Produced Instructional Materials: Instructional materials which are produced by a District employee during hours for which the employee is paid by the District or which use District supplies and/or equipment shall be owned by the District. The District's rights of ownership shall include the right to copyright the material and the right to sell and/or distribute the material. The District and an employee may enter into a written agreement to produce instructional material, and such agreement may assign ownership rights as appropriate.

Complaint Procedure: The Administration shall implement regulations establishing procedures for public input and/or complaints regarding curriculum, textbooks, other instructional materials, and library materials.

Title I Services and Funding: The District participates in and receives funds under Title I of the Improving America's Schools Act of 1994. The District shall insure that Title I funds are used only as a supplement to those funds provided by the District from other sources

and that Title I funds will not be used to supplant other District funds. The District shall provide for equivalent teachers, administrators, and other staff as well as curriculum and instructional materials from District's non-Title I funds and shall only use Title I funds to supplement those services and materials otherwise provided by the District.

Professional Qualifications of Teachers: The District is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The District shall notify the parents of students attending any school that receives funds under Title I, Part A that a parent may request, and the District will provide to the parent on request and in a timely manner, information regarding the professional qualifications of the student's classroom teacher(s), including a) whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; b) whether the teacher is teaching under an emergency license or waiver through which the State qualifications or licensing criteria have been waived; c) the baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field or discipline of the certification or degree; and d) whether the student is provided services by a paraprofessional and, if so, the qualifications of the paraprofessional. Additionally, the District shall provide each individual parent timely notice that the parent's child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

Parental Involvement: The District is committed to providing a quality education for every student in the District. When schools and parents form strong partnerships, all students' potential for academic success improves significantly. The District will have programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with applicable federal law. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating students and will be incorporated in the District's Title I Plan.

For purposes of this policy, parental involvement means the participation of parents in a regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring a) that parents play an integral role in assisting their child's learning; b) that parents are encouraged to be actively involved in their child's education at school; and c) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

Parents will provide input and be involved in the development of the District Title I Plan and will be a part of the school review and school improvement procedures. The District's Title I Parental Involvement Program will provide coordination, support, and technical assistance to each Title I school in their planning and implementation of an effective school site parental involvement program. Additionally, the District shall conduct an annual evaluation, with parental input, to measure the effectiveness of the procedures of the Parental Involvement

Program. In carrying out the Parental Involvement Program, the District shall, to the extent practicable, identify barriers to parental involvement for parents who are economically disadvantaged, disabled, have limited English proficiency, or are limited in literacy skills and shall provide information and reports in an understandable and uniform format to the extent practicable.

The District's administration, Title I staff, and Title I schools shall work jointly to ensure effective involvement of parents and to support partnerships among schools, parents, and the community to improve student achievement. A variety of strategies may be used, including, but not limited to, annual meetings with parents, parent academic support training, communication in a form and language that can be understood by a parent, parent literacy opportunities, community and business involvement, and other interventions set forth in the District's Title I Plan.