

SCHOOL WELLNESS POLICY

School Calendar: The school year shall consist of 1,080 hours of instruction time as provided in the school calendar and shall be divided into two (2) semesters. Annually, the Superintendent or the Superintendent's designee shall prepare and present for Board approval a school calendar which indicates the dates of the opening and the closing of school and all applicable instructional and professional days.

All activities of classes and clubs shall be approved by their sponsors, and all fund raising activities shall be approved by the Board according to the policy on Activity Funds. The sponsors must then notify the Administration as to the proposed schedule for the activity as far in advance as possible, preferably two (2) weeks in advance of the proposed activity. When necessary, administrators shall meet to coordinate the scheduling of activities. Approved activities shall be placed on the school calendar to be maintained in the principal's office. The first activity to be recorded on the master calendar shall have first priority. All overnight or out-of-town trips must be approved by the Board.

School Day: A school day shall typically consist of (7) periods devoted to school activities. The Administration shall establish the school hours within the school day and class schedules for the schools within the District, and may provide for flexible scheduling and a longer school day to accommodate flexible scheduling.

Class Schedules: Each principal shall be responsible for implementing an instructional schedule for each student which provides for the best use of the student's time in relationship to the student's goals within the framework of practicable school operation, course offerings, and staffing. Students may request changes to their schedules through the school counselor's office until the end of the third day of the semester. However, if a student-requested change is granted, the student will not be given credit for work missed in either the class transferred from or the class transferred to unless the teacher in the class to which the student transfers agrees to allow the student to make up the work which was missed. If a student-requested change is granted and the student is failing the class, a grade of F will be recorded on the student's transcript.

After the third school day of each semester, there will be no changes in a student's class schedule unless the request for a change is made by a teacher, counselor, or parent and a conference between the teacher, parent, counselor, and student has taken place to discuss the proposed change. However, if there are extenuating circumstances, including but not limited to, the resignation of a teacher or other staffing issues, the Administration may modify a student's class schedule to best meet the needs of the student and the needs of the District.

Class Size: The Administration shall maintain appropriate class sizes as required by law.

School Ceremonies and Observances: Each school may conduct a daily pledge of allegiance to the flag of the United States of America and may fly the United States and Oklahoma flags on school grounds on school days when weather permits. Schools within the District may observe the holidays of various religions and present assembly programs with songs and decorations in accordance with the traditional and historical significance of the religious holiday. Schools within the District may conduct programs commemorating events in the history of Oklahoma and the United States. Student assemblies shall be considered part of the school program and shall be held during school hours.

Minute of Silence: At the beginning of each school day in which students are present at school, the District shall observe one minute of silence for the purpose of allowing each student, in the exercise of his or her choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices. Students or staff shall not coerce or attempt to coerce any person to engage in any particular activity during the minute of silence. The following statement shall be read over the intercom by the appropriate administrative staff as part of the opening activities for the school day:

All students and staff are asked to observe a minute of silence to reflect, meditate, pray, or engage in any other silent activity that does not interfere with others. The minute of silence shall begin now.

After a minute of silence, the administrative staff shall indicate over the intercom that the minute of silence is concluded.

Closed Campus: All K-8 students are to remain on the school campus between the time of arrival and the close of the school day unless: leaving for school-sponsored events or checked out by a parent or guardian. Parents and/or guardians must check out students through the school office before taking the student from campus. Students who leave campus without permission shall be subject to disciplinary action.

Student Vehicles: Students are granted the privilege of driving their vehicles on to the District's campus. Students shall enter the school grounds, park in their assigned parking lot, and park immediately. Students are not permitted to drive, ride, or sit in vehicles during the school day without the permission of the principal. Students attending classes off-site are required to use District-provided transportation unless otherwise directed by the principal. Vehicles shall not be removed until the student leaves the campus at the end of the scheduled school day. Students shall observe and obey the posted speed limits and respect one-way zones, handicapped zones, and "no parking" areas. Any student's continued failure to comply with rules for driving a personal vehicle may result in the loss of the privilege of driving on to the District's property or otherwise subject the student to discipline. Any vehicle on the District's property may be subjected to a search for controlled dangerous substances, alcohol, weapons, or stolen items when circumstances so justify a search. The District assumes no liability for vehicles parked on District property.

Release of Students: Students shall only be released from schools to a parent or guardian unless the parent or guardian has provided the principal with a written statement authorizing the release of the student to a third party. The principal may contact the parent or guardian to authenticate or verify the written authorization.

Volunteers: The District recognizes that volunteers may make valuable contributions to the District's educational programs. Therefore, when appropriate, volunteers will be encouraged and utilized. The Administration may develop appropriate regulations regarding the use of volunteers.

Textbook Distribution: Books shall be distributed for each class by the teacher in charge. The distributing teacher shall record each student's name, the identification number of the book, and the condition of the book. Students shall not deface books in any way. Fines or the cost of replacement may be assessed for damaged books if the books are damaged to the extent that they can no longer be used.